

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input checked="" type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Karen Hocker	Telephone number: 0113 3787862	
Subject²:	Rufford Park Primary School, Rufford Avenue LS19 7QR		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Head of Asset Management has given approval to the freehold transfer of this site to the Aireborough Learning Partnership Trust on the terms outlined in the report.</p>		
	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>The transfer of the site follows the Council's statutory obligation to make the freehold transfer of the site of the trust in line with the Schools Standards and Framework Act 1998, the School Organisation (Prescribed Alterations to Maintained Schools)(England) Regulations 2007 and the Educations and Inspections Act 2006.</p>		
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>Not applicable.</p>		
Affected wards:	Otley and Yeadon		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

Details of consultation undertaken⁴:	Executive Member		
	Ward Councillors Cllr C Campbell Cllr R Downes Cllr S Lay All 25/5/22		
	Chief Digital and Information Officer ⁵		
	Others		
	Officer accountable, and proposed timescales for implementation		
Implementation	Date Added to List:-		
List of Forthcoming Key Decisions⁶	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision		
	If Special Urgency Relevant Scrutiny Chair(s) approval		
	Signature		
	If not published for 5 clear working days prior to decision being taken the reason why not possible:	Date	
Publication of report⁷	If published late relevant Executive member's approval		
	Signature		
	Is the decision available ⁸ for call-in?	Date	
Call In	If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No


⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁸ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

	Authorised decision maker ⁹ Mark Mills Head of Asset Management and Regeneration	
Approval of Decision	Signature 	
	Date	11 November 2022

⁹ Give the post title and name of the officer with appropriate delegated authority to take the decision.